

Government of India
Department of Atomic Energy

RAJA RAMANNA CENTRE FOR ADVANCED TECHNOLOGY
Indore -452 013

No.14/05/2020-GAC/676

March 31, 2020.

Office Order for RRCAT Medical Centre (RMC)

Considering country wide lockdown and imposition of IPC 144, in order to arrest spread of COVID-19 virus, following changes are made in functioning of RRCAT Medical Centre (RMC) with immediate effect:

1. RMC will function from 0800 hrs to 1600 hrs from Mondays to Saturdays including gazetted holidays with minimum staff of doctors, nurses, pharmacists and support staff. OPD timings will be from 0800hrs to 1300hrs and 1400hrs to 1530 hrs. OPD will be available only on 'Telephonic Consultation'. 'In-person' consultation will be given only with the prior telephonic appointment by the doctor-on-duty. Contact numbers for consultation during working hours and non working hours is given in Annexure - A.
2. Ambulance service will be available 24X7 for use by RMC doctors.
3. Dr Anil Rawat, Director, TDSG as Chairman, ACRMC will be overall In-charge for functioning of RMC and is authorised to exercise all the delegated powers of Group Director as Chairman, ACRMC.
4. Dr. (Smt.) S. Bhavani, SO/E, Medical Officer and Dr. Rahul Verma, SO/D, Medical Officer are delegated the powers of In-charge (I/c), RMC (CMO) vide order no. D-04-2017 dated 5th September 2017 and will function as CMO, in addition to Dr. Z. B. Mirza, SO/E Medical Officer. All the RMC doctors designated as In-charge RMC will report to Chairman, ACRMC.

Chairman, ACRMC shall ensure preparation of duty roster with minimum staff and availability of handling procedure of COVID-19 or

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similar related cases by RMC employees during working and non working hours including Sundays.

Chairman, ACRMC shall ensure all necessary guidelines, procedures and mechanism required to be followed by all the CHSS beneficiaries of COVID-19 suspects or similar cases and for the RMC doctors and staff.

Chairman, ACRMC shall ensure maintenance of records of such COVID-19 related cases dealt by RMC in any manner with all details. These records shall be reviewed by Chairman, ACRMC on daily basis and copy sent to undersigned for information.

Chairman, ACRMC shall ensure supply of all medicines, protective gears and emergency purchases in anticipation of the requirement to meet the timely need during the lockdown period.

Chairman, ACRMC shall evaluate and arrange to avail the services of consultants as per exigency of work from time to time.

Undersigned may be contacted by Chairman, ACRMC and/or any I/c RMC in situations requiring special decisions and/or matter of indispensable nature in functioning of RMC.

This order will remain in force till further orders.


(Debashis Das)
Director

Enclosures: as noted above.

Distribution to:
All Staff Members of RMC
Mailall/WhatsApp etc.

ANNEXURE – A

| Medical Officer | Designation | Email | Phone No. when on duty 08:00 to 16:00hrs. | Mobile No. for contacting beyond office hours (emergency only) |
|--------------------------------|-------------|----------|--|--|
| Dr. Zahid Beg Mirza, I/C RMC | SOE | zimirza | 2488222 | 9826667989 |
| Dr. (Smt.) S. Bhavani, I/C RMC | SOE | bhavani | 2487222 | 9039519267 |
| Dr. Rahul Verma, I/C RMC | SOD | rahulv | 2487042 | 9713168569 |
| Dr. (Smt.) Savita Kumawat | SOC | savita | 2487154 | 9977877222 |
| Dr. (Smt.) Manisha Chauhan | SOC | manishac | 2487057 | 7581082005 |

Important Numbers of RMC

| Function/ Location | Contact phone number |
|----------------------------------|----------------------|
| Registration Counter | 2487029 |
| Pharmacist | 2487054 |
| Dressing Room | 2487043 |
| Ambulance (During Working Hours) | 2487029,2487043 |
| Ambulance Beyond Working Hours | 2487454,2488666 |

Raja Ramanna Centre for Advanced Technology

INDORE

MESSAGE TO ALL BY DIRECTOR ON RMC

All employees of RRCAT may kindly note that the office order for RRCAT Medical Centre (RMC) vide No.14/05/2020-GAC dated March 31, 2020 is issued keeping in mind the safety of our most vital and essential medical staff who take care of the residents' health under the present unprecedented situation prevailing in the country because of the wide spread threat of COVID-19 virus.

All are therefore earnestly requested to remain calm under all situation and do cooperate and extend unconditional support to ensure efficient and unhindered functioning of RMC Medical staff.

Stay safe and remain healthy by strictly adhering to social distancing and maintaining hygiene at all times.

RRCAT, Indore

March 31, 2020.